


<b>SITE VISIT REPORT</b>		 <b>COMPTONLACEY</b> <i>architecture town planning landscape</i>
JOB NO	2861	
JOB TITLE	Tilehurst Methodist Church	
DATE	27.10.08	
TIME	12.30am	
VISITED BY	MY, MW, RH, TK, JD, JD	

**(1) WORK IN PROGRESS**

Key clamp was being installed at the front of the new extension to the church.  
Lighting was being installed in the rear building.

**(2) PROGRESS IN RELATION TO PROGRAMME**

Work has started in the rear building:  
The fire rated hatch and fire rated door to the boiler room has been installed.  
The un-tiled walls with the female WC have been plastered  
The disabled WC has been plastered.  
The door to the disabled WC has been installed,  
The radiators on the corridors and disabled WC have been installed.  
The ceiling grid in the female WC has been installed  
The door to within the male WC has been installed. The partition between the cleaners cupboard and the male WC cubicle has been plastered.

It is expected that if the gas works take place between the 24<sup>th</sup> and 28<sup>th</sup> November that the project will be completed by the end of the following week.

**(3) EXTENSION(S) OF TIME**

A claim has been received and an extension of time has been granted for Phase 1.  
Phase 2 and 3 will be evaluated once a confirmed date for the gas works is received.

**(4) WEATHER**

Occasional heavy rain

**(5) LABOUR ON SITE**

6 people in total including keyclamp workers and M+E subcontractors.

**(6) MATERIALS/COMPONENTS ON SITE**

Radiant heating panels  
Ceiling tiles  
Ceiling grids  
Copper pipework

**(7) COMMENTS**

TMC and LC have agreed to move the keyhole on the front doors to the church to the left by half an inch.

TMC require the front doors of the church to be able to be hooked back. CL suggests that a hook is installed under the keyclamp to allow them to be held back. TMC in agreement. CL to specify.

TMC and LC agree that a partition in the boiler room in the rear building is unnecessary. CL to instruct. TMC to be aware of boiler room equipment when moving items through the area.

TMC request that the boiler room window is boarded up from the outside. CL to instruct. Boarding to be painted white.

TMC confirm that they do not wish to have a handrail installed on the steps that lead from the main hall to below the stage.

CL and LC look at baby change unit in disabled WC. There is one solid wall that this could be fixed to however CL needs to check that it will fit.

**(8) PHOTOS**

To follow